



Environmental and Vehicle Cleanliness Policy

Purpose

This policy sets out how Peters Travel manages its environmental responsibilities and ensures that all Public Service Vehicles (PSVs) are maintained in a clean, safe, and presentable condition.

The purpose of this policy is to ensure that:

- Environmental impacts are minimised where reasonably practicable
- Vehicles present a professional and safe environment for passengers
- Cleanliness standards support passenger comfort, dignity, and safety
- Environmental responsibility is integrated into day-to-day operations

This policy supports compliance with:

- The Environmental Protection Act 1990
- The Health and Safety at Work etc. Act 1974
- The Public Passenger Vehicles Act 1981
- Traffic Commissioner Statutory Guidance and Directions
- DVSA expectations regarding vehicle condition and operator repute

Environmental responsibility and vehicle cleanliness are recognised as important indicators of operator professionalism and management control.

Scope

This policy applies to:

- All PSVs operated by Peters Travel
- All drivers and staff involved in vehicle operation or presentation
- All journeys, including service, private hire, and positioning movements

It covers environmental practices, vehicle cleanliness, waste management, and operational behaviours affecting environmental impact.

Principles of Environmental Responsibility

Peters Travel operates on the following principles:

- Environmental impacts should be reduced where reasonably practicable
- Vehicles should be maintained in a clean, safe, and presentable condition
- Cleanliness contributes to passenger safety and comfort
- Environmental responsibility supports public confidence and operator reputation
- Continuous improvement is encouraged

Environmental considerations are balanced with operational and safety requirements.



Roles and Responsibilities

Operator Licence Holder

The Operator Licence Holder is responsible for:

- Implementing vehicle cleanliness and environmental procedures
- Supporting environmentally responsible practices
- Ensuring resources are available for vehicle cleaning and maintenance
- Reviewing environmental performance and issues
- Ensuring compliance with relevant environmental legislation

Transport Manager

The Transport Manager is responsible for:

- Monitoring vehicle presentation and standards
- Ensuring drivers are aware of environmental expectations
- Escalating issues to the Licence Holder where required

Drivers

Drivers are responsible for:

- Keeping vehicles clean and tidy during duties
- Reporting cleanliness or hygiene issues
- Avoiding behaviours that cause unnecessary environmental harm
- Following waste disposal procedures

Drivers play a key role in maintaining vehicle presentation and public perception.

Vehicle Cleanliness Standards

Peters Travel ensures that vehicles are:

- Clean internally and externally
- Free from hazards such as loose items, spillages, or waste
- Maintained to a standard that supports passenger comfort and safety

Interior cleanliness includes seating, floors, handrails, steps, and passenger areas.

Hygiene and Passenger Areas

- Passenger areas must be kept clean and hygienic
- Spillages must be addressed promptly
- Waste must be removed regularly
- Toilets (where fitted) must be maintained in a clean condition

Cleanliness supports both health and safety and passenger confidence.



Waste Management

Waste generated during operations must be:

- Collected and disposed of responsibly
- Segregated where practicable
- Never discarded inappropriately

Hazardous waste, where applicable, must be handled in accordance with legal requirements.

Environmental Driving Practices

Drivers are encouraged to adopt environmentally responsible driving practices, including:

- Avoiding unnecessary engine idling
- Driving smoothly to reduce fuel consumption
- Using vehicle systems responsibly

These practices also support vehicle longevity and safety.

Fuel and Resource Efficiency

Peters Travel seeks to:

- Use fuel efficiently
- Minimise unnecessary mileage
- Maintain vehicles to reduce emissions

Fuel usage trends may be reviewed as part of operational monitoring.

Review and Continuous Improvement

This policy is reviewed:

- Annually
- Following environmental or cleanliness-related incidents
- Following changes to legislation or guidance

Environmental practices will evolve as the business develops.

Position: Company Director - Peter's Travel Ltd

Name: Ilyasali Ahmed Patel

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